



DOHA
BRITISH
SCHOOL

AIN KHALED

Swimming Pool Policy



Last Review: September 2023

Next Review: June 2024

Reviewer: Policy Committee





1. Policy Statement:

Doha British School is committed to ensuring the safety and well-being of all students, staff, and visitors using our swimming pool facilities. This policy outlines the rules and guidelines for the use of the swimming pool to minimise risks and maintain a safe and controlled environment.

2. Standard Procedure:

2.1 Swimming is not permitted unless there is a qualified Lifeguard on duty or the Teacher in Charge has relevant qualifications (holds a current National Pool Lifeguard Qualification, or a minimum of a RLSS National Rescue Award for Swimming Teachers and Coaches.

The Lifeguard and Teachers in Charge must comply with the teacher/pupil ratio recommended by the appropriate governing body, e.g. ASA, RLSS, which are:

- 12:1 ratio for adult and infant classes, non-swimmers or beginners,
- 20:1 ratio for improving swimmers, mixed ability groups and competent swimmers.

2.2 The Lifeguard or a Teacher in Charge must be aware of the ability of the swimming groups.

2.3 From **Year 4 and above** swimming lessons will be separate for boys and girls.

3. Access to the Pool:

3.1 Authorised Personnel: Only authorised personnel are allowed access to the swimming pool area. This includes staff members responsible for conducting swimming lessons, lifeguards, and maintenance personnel.

3.2 Key Access: Keys to the swimming pool area will be provided to designated staff members responsible for conducting swimming lessons and supervising pool activities. A record of keyholders shall be maintained and regularly reviewed by the school management.

3.3 Locking the Pool: The swimming pool area must be locked and secured when not in use, and access to the pool should be controlled and limited to authorised personnel only.

4. Timetable and Signage:

4.1 Timetable Display: A clear and up-to-date timetable of swimming pool usage must be prominently displayed both outside and inside the pool area. The timetable should include information on which classes or groups are using the pool at any given time.

4.2 Proper Signage: Appropriate signage will be placed at the entrance of the pool area, clearly stating that access is restricted to authorised personnel and individuals accompanied by a staff member with permission.



4.3 Signage must be displayed at the entrance to the pool to notify persons that the pool is in use and access is not permitted.

5. Changing Facilities:

5.1 All individuals using the swimming pool are required to change in the designated changing area provided. Staff are required to change in the lockable cubicles. Changing outside of these designated areas is strictly prohibited.

5.2 Teacher Responsibility: Teachers and staff members responsible for swimming lessons must conduct a pre-use inspection of the changing facilities to ensure they are empty, clean, safe, and free from hazards before students enter the area.

6. Pool Usage Safety:

6.1 In-Use Signage: A prominent sign must be displayed near the pool area, indicating when the pool is in use. This sign should be visible to all individuals in the vicinity.

6.2 Supervision: At all times when the pool is in use for lessons or activities, a qualified teacher or instructor must be present to supervise and ensure the safety of the participants.

6.3 Staff members **are not permitted** to use the school pool outside delivering a timetabled lesson.

7. Cleaning and Pool Water Treatment:

7.1 Pool Cleaning: The pool is closed for cleaning every morning (Sunday to Thursday) before the first session. The pool water is tested daily, and record sheets are kept.

7.2 Surroundings and Changing Rooms: The pool surrounds and changing rooms are cleaned on a daily basis and on Saturdays when pupils are in residence. Cleaning with hydrochloric acid for "degreasing" takes place during school holidays as and when the timetable allows it.

8. First Aid:

- The First Aid Box is located in the pool hall.
- Equipment from the first aid box is to be replenished promptly when used or when items become out of date.
- PE Staff ensure the contents of the first aid box are correct and replace out-of-date items each month.



Thank you