

*This email is for parents of pupils in Year 1 – 6.*

Dear Parents,

I am looking forward to welcoming you all back to school and hope you have had a restful break. Since we broke up for Summer, we have been working tirelessly to ensure the school is a safe, enjoyable environment for all our children. I wanted to get in touch to explain what you can expect from us, and what we will expect from all our parents and carers.

As you are aware, the Ministry of Education and Higher Education (MoEHE) recently redefined our reopening strategy. This decision has meant that phase 1, where no more than a third of pupils attend school each day, will continue for the term. However, by no means is this absolute and we are prepared for any further changes in the future. Our reopening strategy will begin with an initial first 3 days in school, beginning on 1<sup>st</sup> September. This time will be used to help transition children from full VLE to our new normal in school. **We strongly encourage you to send your child to school during this time and promote a positive mind-set when speaking to your child about returning to school.** Children will be split into three groups and attend as follows:

Tuesday (1 <sup>st</sup> September)	Wednesday (2 <sup>nd</sup> September)	Thursday (3 <sup>rd</sup> September)
Group A	Group B	Group C

The school day will be staggered and the timings will be as follows:

EYFS	KS1 (Y1&2)	LKS2 (Y3&4)	UPKS2 (Y5&6)
7:00am – 9:30am 10:30am – 1:00pm	7:30am – 10:15am	7:15am – 10:30am	7:15am – 10:30am

From Sunday 6<sup>th</sup> September, until further notice, the shape of the day will change per the guidelines of the MoEHE. We are only allowed 30% of all students to be at school on any given day. All other children will receive VLE learning for the two other days they are away from campus. **Our expectation is that all students will adhere to their regular timetables, after the first two weeks in school.** Our aim is to provide the same high-quality VLE as we did last year with some minor changes in certain year groups. However, it is important to recognise that teachers will be teaching everyday and, therefore, response times to questions may take a little longer.

**There will be a separate letter outlining our plans for Pre-school and Reception.**

The three-week timetable rotation will be as follows:

Week 1				
Sunday	Monday	Tuesday	Wednesday	Thursday
Year 1 Group A	Year 1 Group B	Year 1 Group C	Year 1 Group A	Year 1 Group B
Year 2 Group A	Year 2 Group B	Year 2 Group C	Year 2 Group A	Year 2 Group B
Year 3 Group A	Year 3 Group B	Year 3 Group C	Year 3 Group A	Year 3 Group B
Year 4 Group A	Year 4 Group B	Year 4 Group C	Year 4 Group A	Year 4 Group B
Year 5 Group A	Year 5 Group B	Year 5 Group C	Year 5 Group A	Year 5 Group B
Year 6 Group A	Year 6 Group B	Year 6 Group C	Year 6 Group A	Year 6 Group B
Week 2				
Sunday	Monday	Tuesday	Wednesday	Thursday
Year 1 Group C	Year 1 Group A	Year 1 Group B	Year 1 Group C	Year 1 Group A
Year 2 Group C	Year 2 Group A	Year 2 Group B	Year 2 Group C	Year 2 Group A
Year 3 Group C	Year 3 Group A	Year 3 Group B	Year 3 Group C	Year 3 Group A
Year 4 Group C	Year 4 Group A	Year 4 Group B	Year 4 Group C	Year 4 Group A

Year 5 Group C	Year 5 Group A	Year 5 Group B	Year 5 Group C	Year 5 Group A
Year 6 Group C	Year 6 Group A	Year 6 Group B	Year 6 Group C	Year 6 Group A
Week 3				
Sunday	Monday	Tuesday	Wednesday	Thursday
Year 1 Group B	Year 1 Group C	Year 1 Group A	Year 1 Group B	Year 1 Group C
Year 2 Group B	Year 2 Group C	Year 2 Group A	Year 2 Group B	Year 2 Group C
Year 3 Group B	Year 3 Group C	Year 3 Group A	Year 3 Group B	Year 3 Group C
Year 4 Group B	Year 4 Group C	Year 4 Group A	Year 4 Group B	Year 4 Group C
Year 5 Group B	Year 5 Group C	Year 5 Group A	Year 5 Group B	Year 5 Group C
Year 6 Group B	Year 6 Group C	Year 6 Group A	Year 6 Group B	Year 6 Group C

Your child's group will be sent to you separately over the next few days.

### Entry and Exit into School

Only 1 parent is allowed onto the school site and must spend no more than 10 minutes on site. For children in KS2 (Y3-6), they should enter school premises via their designated entrance.

- Pre-school and Year 2 will enter and exit through the main gate
- Reception, Year 1 and Year 6 will enter and exit through the side gate
- Year 3 & 4 will enter and exit through the back gate
- Year 5 will enter through the main gate and leave via the back gate

[This table](#) will help you with your children's entry and exit into school. **Parents are not allowed in the school building, per MoEHE guidance.**

There will be a separate e-mail outlining our exact plans for EYFS.

### Equipment and Lunchboxes

In order for us to keep mixing of equipment to a minimum, every child needs to bring their own pencil case. Please include in this pencil case a pencil, pen, sharpener, rubber, pencil crayons, a ruler and a hand sanitiser. This will remain in your child's tray and ideally stay in school.

We are expanding our Bring Your Own Device policy to Year 3 and encourage children, from Year 3 to Year 6, to bring their devices to school. Devices will only be used to enhance your child's education.

Please remember that food will not be available from the canteen and your child must bring a lunchbox to school. Please ensure that your child's packed lunch is healthy and that there are no sugary snacks in it. **Fizzy drinks and cakes are not permitted.**

### Face Masks, Temperature Checking and Ehteraz App

Children in primary are not required to produce the Ehteraz app, however all parents entering the school site are required to show the green status on the Ehteraz app. Primary students are not required to wear face masks, but parents are welcome to provide their children with appropriate protective equipment should they wish. We encourage you to check your child's temperature at home. Your child's temperature will be checked in school daily.

### Social Distancing & Handwashing

All pupils must take note of the directional arrows and follow the instructions given upon arrival. This is to ensure we have smooth flow of foot traffic and all are either going in the same direction and / or are maintaining a safe distance from each other.

Classrooms have been set up with this in mind. Where possible, all desks have one student per desk and all desks face the front of the classroom with 1.5 metres separating each desk from the others in the classroom.

Children will be encouraged to wash their hands at regular intervals throughout the day. This will be for a period of at least 20 seconds.

## **Pastoral Support**

We're aware that the lockdown has been a difficult time for many of us, including our pupils. Please let us know if you think your children might need extra support when returning to school, such as if they feel anxious about coming back or they're experiencing bereavement. You can get in touch with a member of the Senior Leadership Team, Jennifer McClelland (our school counsellor) or your child's teacher to do this.

We are currently planning to have a strong focus on Personal, Social, Health and Emotional education (PSHE) and reintegration. Teachers will have training on recognising anxiety in pupils and the small class sizes will allow teachers to really focus on helping children settle.

We understand that at this time some of you will be feeling anxious and worried about sending your child back to school. Many parents around the world have felt the same as schools have reopened. I can assure you we would not reopen the school if we did not believe it was safe to do so; we believe we have put everything in place to minimize the risk of transmission.

Finally, we're extremely grateful for all the support we've received so far from the school community. We'll continue to keep in touch if there are any updates to our plans or if we need to make changes due to new or updated government advice.

We are really excited about seeing your child return to school. Please do encourage them to attend each lesson on offer.

If you have any questions, please do not hesitate to contact a member of the senior leadership team.

Yours sincerely,

Jordan Davies  
Head of Primary