VLE Learning Policy

(Primary School)

HORSES ORYXES CAMELS FALCONS SCORPIONS

1. Purpose

The purpose of this policy is to support the development of technology-enhanced learning during the time of school closure or children requiring home learning due to covid/class isolation. It will assist in:

- Minimise the disruption to pupils' education and the delivery of the curriculum.
- Ensure provision is in place so that all pupils have access to high quality learning resources.
- Ensure provision is in place so that all pupils/families have access to support from school.
- Protect pupils from the risks associated with using devices connected to the internet.
- Ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy, and supported during periods of remote learning.

2. Scope

At Doha British School, we understand the need to continually deliver high quality education, and communication including during periods of remote working – whether for an individual pupil or many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring that all pupils have access to the learning resources and support should they need it.

3. Roles and responsibilities

3.1 Teachers in the event of class isolation - Teachers must be available between 6.40am and 15:10pm. If they're unable to work for any reason during this time, for example due to sickness, they should report this using the normal procedures on the designated absence number. If it affects the completion of any work required, ensure that arrangements have been made with year group partners or SLT to ensure work is completed.

Teachers are responsible for:

- Running their Google Classroom- setting work for home learning when a class closes:
- Create a timetable for the week - similar to that taught in school. This must include subjects from across the curriculum.
- The timetable must include a mixture of live and independent lessons.
  - Holding live registration sessions via Zoom at 7am
  - Ensuring children have access to lessons from 7:00am to 14:00 the same length taught in school.
  - Ensuring children have continued interaction with the teacher and other pupils
  - Uploading the Weekly timetable to Dojo/Google Classroom
  - Creating online resources to support lessons throughout the week on Google Classroom. These will range from pre-recorded lessons, live lessons, specialist lessons and independent tasks
  - Ensuring children know how to complete assigned work, turn it in, use templates, take photos of written work and upload
  - Marking and commenting of children's work

3.2 In the event of individual pupil self-isolation

- Weekly home learning to be set via Dojo/Google Classroom for all individual pupils who find themselves in isolation
- Children in isolation are tracked daily and work is allocated as soon as possible once a child has been identified as self-isolating

- Daily lessons span across the curriculum, lessons are closely matched to the curriculum delivered in school.

4. Attendance monitoring

- Attendance will be monitored weekly.
- Attendance will be based on work completed in reading, writing and maths.
- All attendance needs to be logged using the correct registration codes.
- If a child does not hand in two pieces of core subject work in a week send a message through ClassDojo.
- If there is no response to the ClassDojo message, refer to KSL and they will follow up.

5. Online platforms

The primary platforms the school will use to deliver continuity of education and home/school contact are:

- Zoom - Online lessons will be delivered using **https://zoom.us/**
- Google Classroom - Years 2-6 work will be uploaded via Google Classroom
- Class Dojo - EYFS and Year 1 will upload all work to Dojo. It will also be the primary means of communication with parents

6. Marking & Feedback

All schoolwork completed through remote learning must be:

- Completed to the best of the pupil's ability.
- The pupil's own work.
- Marked in line with the Marking and Feedback Policy and realistic expectations during covid-19 conditions and staff availability.
- Teaching staff will monitor the academic progress of pupils with and without access to the online learning resources and discuss additional support or provision with the KSL/Headteacher as soon as possible.
- The school accepts a variety of formative assessment and feedback methods from teachers, and will support them with implementing these measures for remote learning where possible.

7. Assessment

- Providing timely and helpful feedback is a cornerstone of good teaching and learning, and whilst this may be more challenging with remote learning, teachers will endeavour to provide regular feedback to pupils and families on the work they are doing at home
- Under normal circumstances, not all pieces of work are formally assessed by teachers and this would continue to be the case should the school employ remote learning.

8. School day

Families will be supported and encouraged to structure their child's learning as a regular timetabled event.

- Families will be encouraged and supported to work at a pace that is appropriate to their child's age; developmental ability, communication needs and preferred style of learning.
- Pupils who are unwell are not expected to be working until they are well enough to do so.

9. Online Safety

This section of the policy will be enacted in conjunction with the school's Health and Safety Policy.

- If using electronic devices during remote learning/communication, pupils will be encouraged to take a five-minute screen break every two hours.
- Screen break frequency will be adjusted to five minutes every hour for younger pupils or pupils with medical conditions who require more frequent screen breaks.

10. Health & Safety

This section of the policy will be enacted in conjunction with the school's Health and Safety Policy.

- If using electronic devices during remote learning/communication, pupils will be encouraged to take a ten-minute screen break every two hours.
- Screen break frequency will be adjusted to ten minutes every hour for younger pupils or pupils with medical conditions who require more frequent screen breaks.

Thank you