مدرسة الدوحة البريطانية
DOHA BRITISH SCHOOL

Quality Assurance Policy

Last Review: September 2021

Next Review: June 2022

Reviewer: Policy Committee

HORSES   ORYXES   CAMELS   FALCONS   SCORPIONS

1. Purpose

It is important that the standard of what is offered within DBS schools is regularly monitored, checked and challenged as part of a continuous and system-led procedure that supports the momentum of growth within all schools.

2. Scope

The QA policy, its framework, and its procedures relate to the education provided or organised by the School. Coverage is firmly within the quality of education but will account for any area that the Principal deems appropriate to quality assure.

3. Approach

Within the overarching themes of continuous improvement and self-evaluation, the principle is a three-tiered approach to quality, supported by other, specific key strands.

The three tiers are as follows:

- **Tier One**: Internal QA having clear, specific standards and procedures for the organisation, self-evaluation and assurance of delivery of the curriculum;
- **Tier Two**: External QA giving input, review and evaluation to improve practice;
- **Tier Three**: Monitoring and elevation of the above two tiers of QA via Audit and review of both the delivery and reviewing the procedures to improve the actual QA systems.

4. Internal Quality Assurance

This QA relates to all aspects of the organisation and delivery of the quality of education across the school. Each school will set its own schedule of importance around which areas to QA but overall, the areas that should be part of the process should mainly focus on what would impact the outcomes of learners.

Possible areas of internal QA:

- Examination and coursework materials from KS4 and 5
- Subject and wider area curriculums
- Class assessments
- Teaching and Learning
- Teaching and Learning strategies
- Form time and assemblies
- Class and workbooks
- Extracurricular activities / programmes

Possible examples of evidence to support internal quality assurance:

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- Student feedback, both formal and informal
- Staff feedback, both formal and informal
- Classwork, assessments, coursework and examinations
- Meeting minutes
- Outcomes and results
- Parent feedback

5.   External Quality Assurance

This QA relates to all aspects of the organisation and delivery of the quality of education across the school in which an external viewpoint is needed, required or wanted. Each school will set its own schedule of importance around which areas to QA but overall, the areas that should be part of the process should mainly focus on what would impact the outcomes of learners.

Possible areas of external QA:

- Cross school reviews
- Ministry of Education reviews
- External education reviews e.g. BSO, CIS
- Exam Board review of examinations and/or coursework

Possible examples of evidence to support external quality assurance:

- Student feedback, both formal and informal
- Staff feedback, both formal and informal
- Classwork, assessments, coursework and examinations
- Meeting minutes
- Outcomes and results
- Parent feedback
- Observation records
- Internal QA records

6.   Staff Development and Training

To ensure that all aspects of this policy are effective, appropriate staff development programmes are maintained. Some aspects of development are to be actioned through the Staff Development QA process. The school will publish in advance a calendar of internal QA to support awareness, training and support where needed.

Thank you