

This email is for parents of students in Year 7 - 13.

Dear Parents / Guardians,

By way of introduction, I am pleased to be greeting you as Vice Principal and Acting Head of Secondary for this academic year. My family and I have spent the last 12 years in Qatar working for Al Khor International School (8 years) and Al Jazeera Academy (4 years) respectively. I look forward to eventually meeting each one of you and your children who attend this fine school.

We are pleased to be able to announce the finer details of the reopening strategy for DBS Ain Khaled Secondary School. The Ministry of Education and Higher Education (MoEHE) have redefined the reopening phases somewhat. By no means is this absolute as we are anticipating even further changes in the future.

Our reopening structure will follow the initial **Phase 1** reopening structure outlined by the MoEHE and students will attend school on one of the first three days of term. This is a crucial period for all students to begin transitioning back to school from a full VLE learning platform. **Please strongly encourage your children to attend these important sessions.** Therefore, the following structure will be in place for 1-3 September:

Year 7 / Year 8 & Year 9				
7.15 - 7.30	7.30 - 8.30	8.30 - 8.50	8.50 - 9.50	9.50 - 10.30
Form	P1	Break	P2	P3
Year 10 / Year 11/ Year 12 & 13				
7.15 - 7.30	7.30 - 8.30	8.30 - 9.30	9.30 - 9.50	9.50 - 10.30
Form	P1	P2	Break	P3
Tuesday	Wednesday	Thursday		
Year 7	Year 8	Year 9		
Year 10	Year 11	Year 12/13		

From **Sunday 6th September**, until further notice, the shape of the day will change per the guidelines of the MoEHE - this is **Phase 2**. We are only allowed 30% of all students to be at school on any given day. All other students will receive VLE learning for the two other days they are away from campus. **The VLE platform is where students will access the majority of the subject content.** The days when students are at school is when the work they have completed from their online lessons will be consolidated, reviewed and assessed. **Our expectation is that all students will adhere to their regular timetables.**

Our commitment is to respond to questions your children may have as soon as possible. Given the peculiarity of the combination of in-school and online learning, not all questions will be able to be answered in real time. Teachers will endeavour to respond to queries the same day so students are not waiting extensively for clarity of content.

The three week timetable rotation will be as follows:

Week 1				
Sunday	Monday	Tuesday	Wednesday	Thursday
Year 7 (1)	Year 7 (2)	Year 7 (3)	Year 7 (1)	Year 7 (2)
Year 8 (1)	Year 8 (2)	Year 8 (3)	Year 8 (1)	Year 8 (2)
Year 9 (1)	Year 9 (2)	Year 9 (3)	Year 9 (1)	Year 9 (2)
Year 10 (1)	Year 10 (2)	Year 10 (3)	Year 10 (1)	Year 10 (2)
Year 11(1)	Year 11 (2)	Year 11(3)	Year 11(1)	Year 11 (2)
Year 12 (1)	Year 12 (2)	Year 12 (3)	Year 12 (1)	Year 12 (2)
Year 13 (1)	Year 13 (2)	Year 13 (3)	Year 13 (1)	Year 13 (2)
Week 2				
Sunday	Monday	Tuesday	Wednesday	Thursday
Year 7 (3)	Year 7 (1)	Year 7 (2)	Year 7 (3)	Year 7 (1)
Year 8 (3)	Year 8 (1)	Year 8 (2)	Year 8 (3)	Year 8 (1)
Year 9 (3)	Year 9 (1)	Year 9 (2)	Year 9 (3)	Year 9 (1)
Year 10 (3)	Year 10 (1)	Year 10 (2)	Year 10 (3)	Year 10 (1)
Year 11(3)	Year 11(1)	Year 11 (2)	Year 11(3)	Year 11(1)
Year 12 (3)	Year 12 (1)	Year 12 (2)	Year 12 (3)	Year 12 (1)
Year 13 (3)	Year 13 (1)	Year 13 (2)	Year 13 (3)	Year 13 (1)
Week 3				
Sunday	Monday	Tuesday	Wednesday	Thursday
Year 7 (2)	Year 7 (3)	Year 7 (1)	Year 7 (2)	Year 7 (3)
Year 8 (2)	Year 8 (3)	Year 8 (1)	Year 8 (2)	Year 8 (3)
Year 9 (2)	Year 9 (3)	Year 9 (1)	Year 9 (2)	Year 9 (3)
Year 10 (2)	Year 10 (3)	Year 10 (1)	Year 10 (2)	Year 10 (3)
Year 11(2)	Year 11(3)	Year 11(1)	Year 11 (2)	Year 11(3)
Year 12(2)	Year 12(3)	Year 12 (1)	Year 12 (2)	Year 12 (3)
Year 13 (2)	Year 13 (3)	Year 13 (1)	Year 13 (2)	Year 13 (3)

Entering the school:

Secondary students are to enter school by the following points:

- Y7 and Y8 will enter and exit via the front entry to the right of the main foyer entrance.
- Y9, Y10, Y11 will enter and exit from the rear gates.
- Y12 and Y13 students will enter and exit from the 6th Form main entrance.

At the end of each day, students will return to their form room prior to dismissal. Students will be released from their form rooms to return home once they have received a text from yourselves to say that transportation is waiting at the school premises. Students returning via Karwa taxis need to show the booking request on their mobile phones. The exception is for Y12 and Y13 students who will leave once lessons have been completed for the day.

Food

Please remember that food will **not** be available from the canteen. Your children must bring a packed lunch from home. Children must not share their lunches with others.

Face Masks and Ehteraz

All Secondary students must bring face masks and they must be worn at all times during their lessons. All students must produce a safe reading on their Ehteraz mobile phones to enter the school site. Daily temperature checks will take place in school for all students.

Social Distancing

All students must take note of the directional arrows and follow the instructions given upon arrival. This is to ensure we have a smooth flow of foot traffic and all are either going in the same direction and / or are maintaining a safe distance from each other.

Classrooms have been set up with this mind. All desks have one student per desk and all desks face the front of the classroom with 1.5 metres separating each desk from the others in the classroom.

The leadership team has worked tirelessly over the summer to make sure that we can safely return to a somewhat normalised teaching environment. **We are dependent on you, our parents / guardians to ensure that your children are fully informed of the content of this letter.** We also must stress that you check your children's temperature each day before they leave for school.

We are really excited about seeing your children return to school. Please do encourage them to attend each lesson on offer.

Sincerely,

Sheldon Smith
Vice Principal / Acting Head of Secondary